OFFICE OF THE DIVISIONAL MANAGER, CTU & DIRECTOR TRANSPORT, U T., CHANDIGARH.
(Plot No. 701, Industrial Area, Phase I, Chandigarh)
QUOTATION NOTICE

Ref. No. Nazir/CTU/2023/ 7975
Dated : 19/7/23

Chandigarh Transport Undertaking, Chandigarh invites quotations in sealed cover from the firm/companies/authorized dealer/ distributors individual for Repair / refilling of Cartridge in CTU Chandigarh. The Offer / price form and detail terms and condition of the quotation can be downloaded from the website ctu-chd@nic.in of CTU Chandigarh or can also be obtained from the office of the undersigned as free of cost. The detail of items with quantity required is as under:-

Sr. No	Nomenclature	Qty
1	HP MFP132	08 Nos
2	HP203	21 Nos
3	HP 500 Colour Laser JET	02 Nos
4	HP Office Jet 8710	02 Nos
5	Samsung 2830	14 Nos
6	Canan 4700	05 Nos
7	Canan 244 DW	01 Nos
8	Canan 6230 DN	09 Nos
9	Rico 310	05 Nos
10	Ricoh 3510	01 Nos
11	HPM104A	01 Nos
12	HP 1008	01 Nos
	Total	**70 Nos**

The Firms/Companies/Distributor/Dealers/ suppliers individuals are required to quote their rates including all taxes/duties/GST (Landed Rate) on the prescribed Performa enclosed with this notice.

The quotations in sealed cover super scribed in bold letters **"QUOTATION FOR PROVIDE THE REPAIR/ REFILLING OF CARTRIDGE** should be sent in the office of Divisional Manager, CTU & Director Transport, UT, 701, Industrial Area, Phase I, Chandigarh by hand/Registered post so as to reach on or before 28-7-2023 upto **2.00 PM.** The said quotations will be opened in the presence of the representatives of the firms/companies/ distributors/dealers who so ever wishes to be present on the **same day at 3.30 P.M.** Quotations received after the stipulated date and time shall not be entertained and shall be rejected out rightly.

The Worthy Director Transport, U.T., Chandigarh reserves every right to (a) cancel / withdraw / amend the advertisement or extend the due date at his sole discretion or (b) accept or reject any quotation without assigning any reason.

19/7/23
Assistant Controller (F&A)
For Divisional Manager, CTU &
Director Transport, U.T.,
Chandigarh.

TERMS AND CONDITIONS FOR THE REPAIR/ REFFLING OF PRINTER CARTRIDGE .

1. The rates quoted should be F.O.R. destination i.e. Administrative Block, Head Office, depot No-1, Plot No. 701, Industrial Area, Phase I, Chandigarh, depot III,CTU Sector -25, Chandigarh. ISBT-17 & 43, CTU or the place designated by this office, specifically mentioned and it must include all Taxes, forwarding to use the items.
2. Every quotation shall be valid for one year from the date of issue of rate acceptance letter. Also if any extra Requirement of Repair / Material Refilling of Printer Cartridge can be procured on the already quoted / accepted of the firm.
3. The successful bidder shall Repair/ Refill the Cartridge (as per requirement) to office of Director Transport, U.T., Chandigarh or place designated by the office urgently basis.
4. Incomplete/conditional quotations will not be entertained and shall be rejected outsightly.
5. The payment will be made through NEFT/RTGS.
6. The successful bidder is required to attend the office after getting complaint call from the department without any charges.
7. Any diff in the amount mentioned in words and figure the lowest amount shall be considered.

18/7/23

For Assistant Controller (F&A)
Divisional Manager, CTU &
Director Transport, U.T.,
Chandigarh.

OFFER / PRICE BID

I, the undersigned _____ S/o Shri _____ on behalf of M/s._____ of which I am a partner /proprietor/Director/Manager/ Partner _____ (please tick mark) hereby submit my offer as under: -

1. I am duly authorized to submit this Offer/Price Bid.
2. I have read all the Terms and Conditions etc., in detail and on the basis of my full study of the above mentioned terms and conditions and the Quotation Notice, I undertake to supply the material exactly in accordance with the above said terms and conditions.
3. I undertake that I/my firm/company has not been blacklisted by the Department of Govt. of India or any State Govt. or any Union Territory or any Public undertaking.

Sr. No.	Nomenclature / Name of the items / Model	Qty	Rate quoted per pcs including all taxes/ GST/ duties & landed rate in figures (in Rs.)		Rate quoted per pcs including all taxes/GST/duties & landed rate in words (Rs.)
				Rate	
1	HP MFP132	08 Nos	1 2 3 **Cartridge Reffling: Chip : Repair :-** Magnetic Rod Drum, Blade, PCR,Charger etc		
2	HP203	21 Nos	1 2 3 Cartridge Reffling Chip **Repair :-** Magnetic Rod Drum, Blade, PCR,Charger etc		
3	HP 500 Colour Laser JET	02 Nos	1 2 3 Cartridge Reffling Chip **Repair :-** Magnetic Rod Drum, Blade, PCR,Charger etc		
4	HP Office Jet 8710	02 Nos	1 2 3 Cartridge Reffling Chip **Repair :-** Magnetic Rod Drum, Blade, PCR,Charger etc		
5	Samsung 2830	14 Nos	1 2 3 Cartridge Reffling Chip **Repair :-** Magnetic Rod Drum, Blade, PCR,Charger etc		
6	Canan 4700	05 Nos	1 2 3 Cartridge Reffling Chip **Repair :-** Magnetic Rod Drum, Blade, PCR,Charger etc		
7	Canan 244 DW	01 Nos	1 2 3 Cartridge Reffling Chip **Repair :-** Magnetic Rod Drum, Blade, PCR,Charger etc		
8	Canan 6230 DN	09 Nos	1 2 3 Cartridge Reffling Chip **Repair :-** Magnetic Rod Drum, Blade, PCR,Charger etc		
9	Rico 310	05 Nos	1 2 3 Cartridge Reffling Chip **Repair :-** Magnetic Rod Drum, Blade, PCR,Charger etc		
10	Ricoh 3510	01 Nos	1 2 3 Cartridge Reffling Chip Repair :- Magnetic Rod Drum, Blade, PCR,Charger etc		
11	HPM104A	01 Nos	1 2 3 Cartridge Reffling Chip **Repair :-** Magnetic Rod Drum, Blade, PCR,Charger etc		
12	HP 1008	01 Nos	1 2 3 Cartridge Reffling Chip **Repair :-** Magnetic Rod Drum, Blade, PCR,Charger etc		

Note:- **The yearly (approx) refilling of cartridge mentioned above is as under:-**

Items required	Items required to printer in 12 Months (Total Printers=70)	Repair/refilling required on
Cartridge refilling	Estimated refilling of each printer after 02 months	After print 1000-1200 pages

Signature of the Bidder
Name of the Bidder_____
(With Rubber Stamp)
Address_____
Mobile No._____
Tel No. _____
PAN/TAN NO._____
GST No. _____
E-Mail ID_____

NOTE:-

1. The bid should be unconditional. Conditional bids shall be out-rightly rejected.
2. There should not be any cutting or overwriting in the Offer/Price Bid form. Photo copy/typed form can also be used in case of damage or cuttings etc.
3. In case of difference in the bid amount expressed in figures and words, the amount expressed in words will be considered.