OFFICE OF THE DIVISIONAL MANAGER CTU & DIRECTOR TRANSPORT UNION TERRITORY CHANDIGARH
(Plot No. 701, Industrial Area, Phase – 1, Chandigarh)
QUOTATION NOTICE

Memo No./SPA/CTU/2025/ 20693 **Dated** 25/07/2025

Chandigarh Transport Undertaking, Chandigarh intends to purchase Hardware & Miscellaneous Items. The detail of the same with Quantity required is as under:

Sr.No	Nomenclature	Part No./Size/ Specification	Qty Required
1	Stapler Pin (Kangro)	23/8-H 8 mm 5/16"	200 Pkt
2	Cotton Doori	6 mm (round)	10kg
3	Fastener Tape (Hook)	1" Black	400 mtr
4	Plywood Sheet (Waterproof)	12 mm 8' X 4'	20 sheet

Note: The quantity of the material can be increased/decreased as per demand/actual consumption of the department.

For this purpose, the Quotations are invited from the Firms/ Companies/ Distributor/ Dealers/ Suppliers etc. (who is capable) for the supply of above said item/items. The Firms/ Companies/ Distributor/ Dealers/ Suppliers are required to quote their rates including all taxes/duties/GST (Landed Rate) on the prescribed proforma enclosed with this notice.

The quotations in sealed cover super scribed in bold letters **"QUOTATION FOR THE SUPPLY OF HARDWARE & MISCELLANEOUS ITEMS"** should be sent in the office of Divisional Manager, CTU & Director Transport, UT, 701, Industrial Area, Phase-I, Chandigarh by hand/Registered post so as to reach on or before Chandigarh on or before **31.07.2025 upto 2.00 PM.** The said quotations will be opened in the presence of the representatives of the firms/ companies/ distributors/ dealers/ suppliers whosoever wishes to be present on the **same day at 3.30 P.M.**

Quotations received late from the stipulated date and time shall not be considered and shall be rejected out rightly.

The department reserves every right to (a) cancel / withdraw / amend or extend the due date at his sole discretion or (b) accept or reject any quotation without assigning any reason.

For Assistant Controller (F&A)
Divisional Manager, CTU &
Director Transport, U.T.,
Chandigarh.

TERMS AND CONDITIONS FOR THE SUPPLY OF HARDWARE AND MISCELLANEOUS ITEMS

1. The rates quoted should be F.O.R. destination i.e. Main Store of CTU Depot No.1, Workshop, Industrial Area, Phase I, Chandigarh and rates should include all Taxes, packing, forwarding, to use the Items.
2. Material will be accepted as approved by the inspection committee constituted for the purpose.
3. The successful bidder shall supply the item/items (as per requirement) Main store Depot No.1 within seven days from the date of the purchase order issued by this office, failing which to said item/items will be purchased from the other sources without any intimation.
4. The quotations received in sealed cover only will be accepted. The offer/ price bid received through any other method will not be considered and rejected straightway.
5. Damaged item/items will be returned at bidder's risk and cost or it may be kept in our depot workshop at bidder's risk and bidder will have to make replacement of these items within seven days, failing which, the recovery will be made from the payment of bills.
6. Incomplete/conditional quotations will not be entertained and shall be rejected out rightly.
7. All the documents/GRs must be sent direct to this office. The payment will be made through bank draft/RTGS.
8. Payment will be made within 20-30 working days from the date of receipt the material in the CTU in good condition and duly checked by the inspection committee.
9. The successful bidder is required to attend office after getting complaint call from the department without any extra charges.
10. There should not be any cutting or overwriting in the Offer/Price bid form. However, any cutting/overwriting shall be duly authenticated with sign and Rubber Stamp of the firm.
11. In case of difference in the bid amount expressed in figures and words, the less amount expressed will be considered.
12. The rates should be quoted in Indian Rupees only.
13. In case any public holiday falls on the last day of submitting the quotation, may treat the next working day as the last day for the submission of quotation.

For Assistant Controller (F&A)
Divisional Manager, CTU &
Director Transport, U.T.,
Chandigarh

OFFER / PRICE BID

I, the undersigned _____S/o Shri _____ on behalf of M/s._____ of which I am a partner /proprietor/Director/Manager/ Partner _____ (please tick mark) hereby submit my offer as under: -

1. I am duly authorized to submit this Offer/Price Bid.
2. I have read all the Terms and Conditions etc., in detail and on the basis of my full study of the above mentioned terms and conditions and the Quotation Notice, I undertake to supply the material exactly in accordance with the above said terms and conditions.
3. I undertake that I/my firm/company have not been blacklisted by the Department of Govt. of India or any State Govt. or any Union Territory or any Public undertaking.

Sr. No.	Nomenclature/ Name of the Item	Size/ Part No./ Specification	Quantity	Rate quoted per pc including all taxes/ duties & landed rate in figures (in Rs.)	Rate quoted per pc/kg/sheet/nos. including all taxes/ duties & landed rate in words (Rs.)
1	Stapler Pin (Kangro)	23/8-H 8 mm 5/16"	200 Pkt		
2	Cotton Doori	6 mm (round)	10kg		
3	Fastener Tape (Hook)	1" Black	400 mtr		
4	Plywood Sheet (Waterproof)	12 mm 8' X 4'	20 sheet		

Signature of the Bidder

Name of the Bidder_____

(With Rubber Stamp)

Address_____

Mobile No._____

Tel No._____

PAN/TAN NO._____

GST No. _____

E-Mail ID_____