

OFFICE OF THE DIRECTOR TRANSPORT , UNION TERRITORY
CHANDIGARH.

ORDER

Endst No. 284 /Nazir/HOD/CTU/2018

Dated, Chandigarh, the 18/7/18

Chandigarh Transport Undertaking, Chandigarh invites quotations in sealed cover from the firm/companies for hiring of two Photocopying Machines on rental basis for a period of TWO year. The offer/price form and detail terms and condition of the quotation can be downloaded from the website of C.T.U. or can also be obtained from the office of the undersigned as free of cost.

The Firms/Companies are required to quote their rates for Photocopying Machines on rental basis including all taxes/GST/duties on the prescribed Performs/Offer bid enclosed with this notice.

The quotations in sealed cover super scribed in bold letter "QUOTATION FOR THE PHOTOCOPYING MACHINES FOR CTU CHANDIGARH" should be sent in the office of Divisional Manager, CTU & Director Transport, UT, 701, Industrial Area, Phase-1 Chandigarh by hand/Registered post so as to reach on or before 25.07.18 (The envelope containing the terms and conditions of quotation notice duly signed each page and price bid on the format enclose herewith duly signed and stamped of the firm) the said quotations will be opened in the presence of the representatives of the firms/companies/distributor/ suppliers whosoever wish to be present on the same day.

Quotations received late from the stipulated date and time or conditional quotation shall not be considered in any manner and shall be rejected out rightly.

The undersigned reserves every right to cancel/ withdraw/ amend the or extend the due date at his sole discretion or accept or reject any quotation without assigning any reason.

TERMS AND CONDITIONS FOR PURCHASE THE PHOTOSTATE MACHINE ON RENT BASIS.

1. The Machine will not be old more than two years.
2. The Machine providing to us will not be ~~chinese~~ company it must be Indian company machine.
3. Paper, electricity, operator and space will be provided by us.
4. All spare parts, maintenance , consumable including ink(toner) etc. are provided by the company.
5. If any problem will occur in the machine the company will be ~~reliable~~ to resolve the issue within a day.
6. If needed to replace the machine, the company should be replace the machine within a week.

Wand
Asstt. Controller (P & A) (H),
Chandigarh Transport Undertaking,
Chandigarh.