

OFFICE OF THE DIVISIONAL MANAGER, CTU & DIRECTOR TRANSPORT,
UT, CHANDIGARH.
(Plot No. 701, Industrial Area, Phase I, Chandigarh)

QUOTATION NOTICE.

No. SPA/CTU/2018/, 4096

Dated, Chandigarh, the 10.4.18

Chandigarh Transport Undertaking, Chandigarh invites quotations in sealed cover from the firm/companies/authorized dealer/distributors/stockist/supplier for purchase of First Aid Kit with medicine for the buses of CTU, Chandigarh). The offer/price bid form and detail terms and condition of the quotation can be downloaded from the website of CTU or can also be obtained from the office of the undersigned as free of cost. The detail of First Aid Kit/medicine with quantity required is as under:-

Sr. No	Nomenclature	Total First Aid Kit with medicines required																						
1	First Aid Kit With following Medicine:- <table><thead><tr><th>Items</th><th>Quantity</th></tr></thead><tbody><tr><td>Moov/Diclofence -</td><td>01 nos.</td></tr><tr><td>Burn Heal Cream-</td><td>01 nos.</td></tr><tr><td>Betadine/Cipladine</td><td>01 nos.</td></tr><tr><td>Tab. Paracetamol,-</td><td>10 nos.</td></tr><tr><td>Nimuselide & Paracetamol-</td><td>10 nos.</td></tr><tr><td>Dettol Liquid--</td><td>01 pc</td></tr><tr><td>Cotton Bandage</td><td>02 nos.</td></tr><tr><td>Micro Pore—</td><td>01 nos</td></tr><tr><td>Cesar Small-</td><td>01 nos</td></tr><tr><td>Cotton--</td><td>01 nos</td></tr></tbody></table>	Items	Quantity	Moov/Diclofence -	01 nos.	Burn Heal Cream-	01 nos.	Betadine/Cipladine	01 nos.	Tab. Paracetamol,-	10 nos.	Nimuselide & Paracetamol-	10 nos.	Dettol Liquid--	01 pc	Cotton Bandage	02 nos.	Micro Pore—	01 nos	Cesar Small-	01 nos	Cotton--	01 nos	250 nos.
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Note: The quantity of the above items can be increased/decreased as per actual requirement of the department.

The Firms/Companies/dealer/Distributors/stockist/Suppliers are required to quote their rates for First Aid kit with medicine as per detail above including all taxes/GST/duties (Landed Rate) on the prescribed Performa/offer bid enclosed with this notice.

The quotations in sealed cover super scribed in bold letters “**QUOTATION FOR FIRST AID KITS FOR CTU CHANDIGARH**” should be sent in the office of Divisional Manager, CTU & Director Transport, UT, 701, Industrial Area, Phase-I, Chandigarh by hand/Registered post so as to reach on or before 25-04-18 upto 2.00 PM. (The envelope containing the terms and conditions of quotation notice duly signed each page and price bid on the format enclosed herewith duly signed and stamped of the firm) The said quotations will be opened in the presence of the representatives of the firms/companies/distributor/stockist/ suppliers whosoever wish to be present on the **same day at 3.30 P.M.**



Quotations received late from the stipulated date and time or conditional quotation shall not be considered in any manner and shall be rejected out rightly.

The undersigned reserves every right to (a) cancel / withdraw / amend the advertisement or extend the due date at his sole discretion or (b) accept or reject any quotation without assigning any reason.


Asstt. Controller (F&A),
For Divisional Manager, CTU &
Director Transport, U.T.,
Chandigarh.

TERMS AND CONDITIONS FOR PURCHASE THE FIRST AID KIT FOR CTU.

1. The rates quoted should be F.O.R. destination i.e. Main Store of CTU Depot No.1, Workshop, Industrial Area, Phase I, Chandigarh or the place designated by this office, specifically mentioned and it must include all Taxes/GST, packing, forwarding, alongwith warranty period/validity period of medicine for minimum one year from the date of supply in the CTU.
2. Every quotation shall be valid for six months from the date of issue of rate acceptance letter.
3. Standard material of same Make as mentioned in the column of "Make of the Item" will only be accepted as approved by the inspection committee constituted for the purpose.
4. The validity period/expiry date of the medicines should not less than one year from the date of supply of the medicine/kit to the CTU.
5. The successful bidder shall supply the items (as per requirement) to office of Director Transport, UT, Chandigarh (main store Depot No.1 or place designated by the office) within seven days from the date of the purchase order issued by this office, failing which, the said items will be purchased from the other sources without any intimation and at the risk/cost of the successful bidder.
6. Un-standard item will be returned at bidder's risk and cost of it may be kept in our depot workshop at bidder's risk and bidder will have to make replacement of these items within seven days, failing which, the recovery will be made from the payment of bills.
7. Incomplete/conditional quotations will not be entertained.
8. All the documents/GRs must be sent direct to this office. The payment will be made through bank draft/RTGS.
9. Payment will be made within 45-60 days from the date of receipt the material in the CTU in good condition and duly checked by the inspection committee.
10. The successful bidder is required to attend any type of repair/defect during guarantee/ warranty/validity period immediately after getting complaint call from the department without any charges.
11. Any conditional terms and conditions mentioned by the firm in their covering letter or in the tender documents will not be considered.


Asstt. Controller (F&A),
For Divisional Manager, CTU &
Director Transport, U.T.,
Chandigarh 

UNDERTAKING BY THE BIDDER.

1. I, Shri _____ S/o Shri _____ working as
_____ of the firm namely M/s. _____
_____ are duly authorized to apply for this Quotation.
2. I, the undersigned, have read and understood the above detailed terms and conditions as well as Quotation Notice and undertake to abide by them.
3. I under that the I/my firm/company has not been blacklisted/debarred/prosecuted by the Department of Govt. of India or any State Govt. or any Union Territory or any Public undertaking/court of law.

Signature of the Tenderer
Name of the Tenderer _____
(IN CAPITAL LETTER)

Address _____

Tel No. _____

PAN/TAN No. _____

Email I.D. _____

GSTIN _____

OFFER / PRICE BID

I, the undersigned _____ S/o Shri _____ on behalf of M/s. _____ of which I am a partner /proprietor/ Director/Manager _____ (please tick mark) hereby submit my offer as under: -

1. I am duly authorized to submit this Offer/Price Bid.
2. I have read all the Terms and Conditions etc., in detail and on the basis of my full study of the above mentioned terms and conditions and the Quotation Notice, I undertake to supply the items exactly in accordance with the above said terms and conditions.
3. I undertake that I/my firm/company has not been blacklisted/debarred/prosecuted by the Department of Govt. of India or any State Govt. or any Union Territory or any Public undertaking/boards/ court of law.

Sr. No.	Nomenclature/ Name of the item	PART NO.	Quantity Required. (nos. of first aid kit)	Rate including all taxes/duties in figures & landed rate (for one first aid kit) (Rs. In figures)	Rate including all taxes/duties in words (For one first aid kit) (Rs. In words)
1.	FIRST Aid Kit with medicines as per detail mentioned in the quotation notice	First aid kit	250		

Signature of the Bidder _____
Name of the Bidder _____
(With Rubber Stamp)
Address _____
Tel No. _____
PAN/TAN NO. _____
Email Id _____
GSTIN _____

NOTE:

1. The bid should be unconditional. Conditional bids shall be out-rightly rejected.
2. There should not be any cutting or overwriting in the Offer/Price Bid form. Photo copy /typed form can also be used in case of damage or cuttings etc.,
3. In case of difference in the bid amount expressed in figures and words, the amount expressed in words will be considered.