

OFFICE OF THE DIVISIONAL MANAGER, CTU & DIRECTOR TRANSPORT,  
UNION TERRITORY, CHANDIGARH.  
(Plot No. 701, Industrial Area, Phase I, Chandigarh)

QUOTATION NOTICE

Ref. No. SPA/CTU/2018/, 4088

Dated, Chandigarh, the 10.4.18

Chandigarh Transport Undertaking, Chandigarh intends to purchase the following M.oil/lubricant Items for the buses of CTU. The detail of Items along with quantity required is as under:-

Sr. No.	Nomenclature/Name of the item	PART NO.	Quantity required
1.	M. Oil	15W40 API CF4 SAE	1050 Ltr (5 Drum)
2.	M. Oil	15W40 C14 Plus	1050 Ltr (5 Drum)

**Note: The quantity of the above items can be increased as per actual requirement of the department.**

For this purpose, the Quotations are invited from the Firms/Companies/ Distributors/ dealer/Suppliers etc. for the supply of above M. Oil. The Firms/Companies/ Distributors/ dealer/Suppliers are required to quote their rates for the above items including all taxes/GST/duties (Landed Rate) on the prescribed Performa/offer bid enclosed with this notice.

The quotations in sealed cover super scribed in bold letters "**QUOTATION FOR THE SUPPLY OF M. OIL FOR CTU BUSES**" should be sent in the office of Divisional Manager, CTU & Director Transport, UT, 701, Industrial Area, Phase-I, Chandigarh by hand/Registered post so as to reach on or before 25-04 --2018 upto 2.00 PM. The said quotations will be opened in the presence of the representatives of the firms/companies/dealer/suppliers whosoever wish to be present on the **same day at 3.00 P.M.**

Quotations received late from the stipulated date and time shall not be considered and shall be rejected out rightly.

The undersigned reserves every right to (a) cancel / withdraw / amend the advertisement or extend the due date at his sole discretion or (b) accept or reject any quotation without assigning any reason.

  
Asstt. Controller (F&A),  
For Divisional Manager, CTU &  
Director Transport, U.T.,  
Chandigarh 

**TERMS AND CONDITIONS FOR THE SUPPLY OF M. Oil/Lubricant ITEMS**

1. The rates quoted should be F.O.R. destination i.e. Main Store of CTU Depot No.1, Workshop, Industrial Area, Phase I, Chandigarh or the place designated by this office, specifically mentioned and it must include all Taxes/GST, packing, forwarding charges.
2. Every quotation shall be valid for six months from the date of issue of rate acceptance letter.
3. Standard material of same Make as mentioned in the column of "Make of the Item" will only be accepted as approved by the inspection committee constituted for the purpose.
4. The successful bidder shall supply the items (as per requirement) to the office of Director Transport, UT, Chandigarh (main store, Depot No.1) within seven days from the date of the purchase order issued by this office, failing which, the said items will be purchased from the other sources without any intimation and at the risk/cost of the successful bidder.
5. Un-standard item will be returned at bidder's risk and cost of it may be kept in our depot workshop at bidder's risk and bidder will have to make replacement of these items within seven days, failing which, the recovery will be made from the payment of bills.
6. Incomplete quotations will not be entertained.
7. The cash discount may also be intimated against the advance payment, if any.
8. All the documents/GRs must be sent direct to this office. The payment will be made through bank draft/RTGS within 45-60 days from the date of the physical delivery of the material in the CTU Store.
9. Payment will be made against physical delivery of material in the store and duly checked by the inspection committee.
10. The successful bidder is required to attend any type of repair/defect during guarantee/ warranty period immediately after getting complaint call from the department without any charges.
11. Any conditional terms and conditions mentioned by the firm in their covering letter or in the tender documents will not be considered.



Asstt. Controller (F&A),  
For Divisional Manager, CTU &  
Director Transport, U.T.,  
Chandigarh



**UNDERTAKING BY THE BIDDER.**

1. I, Shri \_\_\_\_\_ S/o Shri \_\_\_\_\_ working as  
\_\_\_\_\_ of the firm namely M/s. \_\_\_\_\_  
\_\_\_\_\_ are duly authorized to apply for this Quotation.
2. I, the undersigned, have read and understood the above detailed terms and conditions as well as Quotation Notice and undertake to abide by them.
3. I under that the I/my firm/company has not been blacklisted/debarred by the Department of Govt. of India or any State Govt. or any Union Territory or any Public undertaking.

Signature of the Tenderer  
Name of the Tenderer \_\_\_\_\_  
(IN CAPITAL LETTER)

Address \_\_\_\_\_

Tel No. \_\_\_\_\_

PAN/TAN No. \_\_\_\_\_

Email I.D. \_\_\_\_\_

GSTIN \_\_\_\_\_

**OFFER / PRICE BID**

I, the undersigned \_\_\_\_\_ S/o Shri \_\_\_\_\_ on behalf of  
M/s. \_\_\_\_\_ of which I am a partner  
/proprietor/ Director/Manager/Partner \_\_\_\_\_ (please tick mark) hereby submit my offer as  
under: -

1. I am duly authorized to submit this Offer/Price Bid.
2. I have read all the Terms and Conditions etc., in detail and on the basis of my full study of the above mentioned terms and conditions and the Quotation Notice, I undertake to supply the items exactly in accordance with the above said terms and conditions.
3. I undertake that I/my firm/company has not been blacklisted/debarred by the Department of Govt. of India or any State Govt. or any Union Territory or any Public undertaking/boards.

Sr. No.	Nomenclature/ Name of the item	PART NO.	Qty. Req.	Rate including all taxes/duties in figures (per ltr.) (Rs.)	Rate including all taxes/GST/duties in words (per ltr.) (Rs.)
1.	M. Oil	15W40 API CF4 SAE	1050 Ltr (5 Drum)		
2.	M. Oil	15W40 CI4 Plus	1050 Ltr (5 Drum)		

Signature of the Bidder

Name of the Bidder \_\_\_\_\_  
(With Rubber Stamp)

Address \_\_\_\_\_

Tel No. \_\_\_\_\_

PAN/TAN NO. \_\_\_\_\_

Email Id \_\_\_\_\_

GSTIN \_\_\_\_\_

**NOTE:**

1. The bid should be unconditional. Conditional bids shall be out-rightly rejected.
2. There should not be any cutting or overwriting in the Offer/Price Bid form. Photo copy /typed form can also be used in case of damage or cuttings etc.,
3. In case of difference in the bid amount expressed in figures and words, the amount expressed in words will be considered.