

**OFFICE OF THE DIVISIONAL MANAGER CTU & DIRECTOR TRANSPORT,
UNION TERRITORY; CHANDIGARH,
(PLOT NO.701 INDUSTRIAL AREA PHASE -I)
E—TENDER NOTICE**

E-tenders (Online tenders) are invited from the firms/companies/dealers/distributors/shop keepers for the purchase of Paper Thermal Roll in two bid system i.e. **technical bid and financial bid which are to be submitted separately.** The offer shall be valid for six months (180 days) from the date of opening of technical bid and validity of successful tender will be one year from the date of issue of rate accepting letter. The detailed terms & conditions of the tender documents may be downloaded from the website of Chandigarh Administration i.e. <http://etenders.chd.nic.in>.

The brief products description is as under:-

Sr.No.	Name of the item	Size/ Specifications	Monthly Requirement (Approx.)
1.	Paper Thermal Roll	Length - 15 Meter, Width - 57 mm GSM - 55.60, Colour Milky White	4500 Rolls (The requirement can be increased/decreased as per actual requirement)

1. EMD of Rs. 15,000/- (Rupees Fifteen Thousand only) must be submitted in physical form in the shape of Bank Draft drawn on any scheduled bank at Chandigarh **in favour of the Divisional Manager, CTU, & Director Transport, Union Territory, Chandigarh** in the office of Divisional Manager, CTU & Director Transport, U.T., Chandigarh, Plot No. 701, Industrial Area, Phase I, Chandigarh on or before **05.04.2017 up to 14.00 hours**. Tenders without submission of Earnest Money Deposit (EMD) through bank draft in physical form within the stipulated date and time shall not be considered and shall be rejected out rightly.
2. The detailed bid documents can be downloaded from the website of Chandigarh i.e. **<http://etenders.chd.nic.in/nicgep/app>**. Tender documents completed in all respect duly signed must be uploaded on the above said website on or before **05.04.2017 upto 14.00 hours**. The Technical bids will be opened on **05.04.2017 at 15.00 hours**. Financial Bids of only those bidders will be opened who qualify the technical bids and the date for which will be intimated later. No tender shall be accepted in physical form under any circumstances.
3. The Divisional Manager, CTU & Director Transport, U.T., Chandigarh shall have every right to (a) cancel / withdraw / amend the advertisement or extend the due date at his sole discretion or (b) accept or reject any tender without assigning any reason.
4. The tenderers can approach the Nodal Officer, e-tendering, CTU Chandigarh on any working day between 9.00 a.m. to 5.00 p.m. in case any query/clarification regarding e-tendering process HELPLINE No. 0172-2740641 of Department of Information Technology, Chandigarh Administration, Sector 9-D, Chandigarh.

Sd/-
Divisional Manager CTU &
Director Transport,
U.T., Chandigarh.

GENERAL TERMS AND CONDITIONS

1. The rates quoted should be F.O.R. destination i.e. Main Store of CTU Depot No.1 Workshop, Industrial Area, Phase I, Chandigarh or the place designated by this office, specifically mentioned and it must include packing and forwarding charges.
2. The successful bidder (firms/companies/dealers/ distributors/shop keepers) is liable to supply the material (Paper Rolls) within 15 (fifteen) days from the date of issue of rate acceptance letter/Purchase Order issued from time to time. In case, the successful bidder backs out, the Earnest Money Deposit shall be forfeited and the bidder shall be black listed for any future contract as per Chandigarh Administration, Finance Department Notification No. 1927- F&PO(3)-2009/1170 dated 27.2.2009.
3. **Performance Security:**

The successful bidder will have to deposit performance security @ 10% of the total cost of the Paper Thermal Rolls for CTU in the form of Fixed Deposited Receipt (FDR) from a commercial bank or a Bank Guarantee in favour of "Director Transport U.T., Chandigarh" which should be valid for a period of 15(Fifteen) months from the date of Rate Acceptance Letter/Supply Order.
4. Tender shall be valid for one year from the date of issue of rate acceptance letter/supply order.
5. Standard material of same Make/specifications will only be accepted as approved by the inspection committee constituted for the purpose.
6. Un-standard items will be returned at bidder's risk and cost of it may be kept in our depot workshop at bidder's risk and bidder will have to make replacement of these items within seven days, failing which, the recovery will be made from the payment of bills.
7. Incomplete/conditional bids/tenders will not be entertained.
8. All the documents/GRs must be sent direct to this office. The payment will be made through bank draft/RTGS.
9. Payment will be made against physical delivery of material in the store and duly checked by the inspection committee.
10. The offer of tender will be valid for a period of 180 days from the date of opening of tender. Withdrawal of offer of finalized firm during this period will result into forfeiture of earnest money.
11. Payment will be made against physical delivery of material in the store and duly checked by the inspection committee.

12. **Arbitrator:** In case of a dispute arising between the parties with regard to interpretation of these terms and Agreement or their fulfillment, the dispute shall be referred to the Secretary Transport, Chandigarh for arbitration, who will be sole Arbitrator and whose decision shall be final and binding on both the parties.

The CTU and the supplier or his nominee both agree to accept the Sole Arbitrator. Further no party shall have the right to go to the court of law for any dispute under this agreement for their fulfilment unless the dispute is first referred to the Sole Arbitrator specified under the Agreement.

13. **Jurisdiction:** Any dispute or difference or claim etc, shall be subject to the exclusive jurisdiction of the courts situated at Chandigarh only. No other court shall have the jurisdiction to entertain or try any matter concerning this supply tender.

14. Any conditional terms and conditions mentioned by the firm in their covering letter or in the tender documents will not be considered.

Sd/-
Divisional Manager, CTU &
Director Transport, U.T.,
Chandigarh.

UNDERTAKING BY THE BIDDER

1. I, Shri _____ S/o Shri _____
working as _____ of the firm namely M/s. _____
_____ are duly authorized to apply for this Tender.
2. I, the undersigned, have read and understood the above detailed terms and conditions (Clause 1 to 14) as well as Tender Notice and undertake to abide by them.
3. I under that the I/my firm/company has not been blacklisted by the Department of Govt. of India or any State Govt. or any Union Territory or any Public undertaking.

Signature of the Tenderer

Name of the Tenderer _____

Address _____

Tel No. _____

Email I.D. _____

PAN/TAN No. _____