

CHANDIGARH ADMINISTRATION

CHANDIGARH TRANSPORT UNDERTAKING (CTU) 701, INDUSTRIAL AREA, PHASE-I, CHANDIGARH

RECRUITMENT FOR THE POSTS OF BUS (HEAVY VEHICLE) DRIVER

Online applications are invited from the Indian nationals for 114 posts of Heavy Bus Drivers on regular basis in Chandigarh Transport Undertaking Chandigarh.

Breakup of vacancies : -

| General | Scheduled Caste | Other Backward Class | Ex-servicemen | | | Total |
|---------|-----------------|----------------------|---------------|----|-----|-------|
| | | | General | SC | OBC | |
| 44 | 26 | 29 | 07 | 04 | 04 | 114 |

The vacancies falling vacant during intervening period of recruitment process may also be included in the advertised vacancies and can be filled up through this recruitment process itself.

- (i) Pay Scale: Fixed “ Monthly emoluments” under Pay Band Rs. 5910-20200 during the probation period. Further fixed emoluments means the emoluments drawn by the Govt. employee, but the said emoluments shall not include any grade pay, annual increment or any others allowance except traveling allowance as per entitlement of the post. After successful completion of the probation period, the directly recruited bus driver will be entitled to receive the salary equivalent to the minimum of the pay scale i.e. Rs. 5910-20200 and Grade Pay Rs. 2400/- (initial start Rs. 9880/- plus usual allowances as admissible to the Chandigarh Administration employees from time to time. Further the period of probation including extended period of probation, if any, will not be counted in the time scale of pay.
- (ii) The details regarding other terms and conditions Pay Scale, Qualification and Experience, Age, Processing fee, Selection criteria and General Instructions are available on the official website www.chdctu.gov.in . Online submission of application form on the website of www.chdctu.gov.in will start on **09/11/2015** and close on **30/11/2015** midnight . The last date for depositing the fee shall be **03/12/2015**.
- (iii) Application shall be accepted online only and no hard copy of application form shall be accepted in any case.

Place: Chandigarh
Dated: _____

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**Director Transport,
Union Territory,
Chandigarh.**

CHANDIGARH ADMINISTRATION

CHANDIGARH TRANSPORT UNDERTAKING (CTU) 701, INDUSTRIAL AREA, PHASE-I, CHANDIGARH RECRUITMENT FOR THE POSTS OF BUS (HEAVY VEHICLE) DRIVER

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|---------|-----------------|----------------------|---------------|----|-----|-------|
| | | | General | SC | OBC | |
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(ii) Qualification and Experience: (1) Matric pass; (2) Should hold a valid licence to drive heavy transport vehicle; and (3) At least five years experience to drive heavy transport vehicles and has not been convicted for any offence indicating that he is not capable of performing efficiently the duties of the post. The ex-servicemen candidates who possess Army Matriculation certificates shall also be eligible.

(iii) Age as on 01.01.2015: - Minimum 25 yrs & Maximum 35 yrs, (relaxation for 5 yrs for SC and 3 yrs for OBC in upper age limit and for Ex-serviceman as per rules). In case an eligible ex-serviceman is not available for recruitment against ESM vacancy, such a vacancy shall be filled in by recruitment of Lineal Descendent (LD of ESM) of an ex-serviceman in respective category, subject to the conditions mentioned in para 4 Punjab Recruitment of Ex-servicemen Rules 1982.

(iv) Processing fee: - Rs. 800 for General/OBC and Rs. 400 for SC/Ex-Servicemen candidates (non-refundable). For ESM -LD, the fee will be as per their categories such as UR/OBC or SC.. Processing fee will be deposited in any branch of Punjab National Bank against the challan generated from system while filling online application.

(v) Selection Criteria: - All candidates will be called for written test (objective type multiple choices). The written test consist of three sections:-

| | | |
|-----|--|-------------------|
| (a) | Knowledge of Motor Vehicle Act and Traffic Rules = | 50 Marks |
| (b) | Knowledge of Bus/ Vehicle repair/maintenance = | 40 Marks |
| (c) | Basic knowledge of first-Aid = | 10 Marks |
| | Total | <u>=100 Marks</u> |

There will be no negative marking. However, the qualifying marks for UR/OBC will be 30 Marks and for SC candidates 25 Marks.

The candidates who qualify the above said test will be called for following Driving Skill test @ ratio of 1:20 of the vacancies in each category (on the basis of merit) :-

Driving Skill Test consists of three parts:-

- Dug/Ramp test (Reverse driving test) one chance.
 - "8" Shape driving test (for only those who qualify the dug/ramp test) one chance.
 - Road Test (for only those who qualify both (a) & (b) tests above) one chance.
- The candidates shall be called for counseling before skill test and only candidates who are eligible in all respects shall be called for skill test.

[The passing of driving skill test is must for appointment and any candidate failing in driving skill test shall not be given appointment. Only one chance to pass the driving skill test shall be given]

The final selection will be made on the basis of merit in written examination and **THERE WILL BE NO PERSONAL INTERVIEW.** In case two or more candidates secure equal marks/merit at last point, the candidate elder in age, will be considered for selection. Waiting lists will also be prepared in each category.

- (vi) The last date to fill the online application form is **30/11/15** midnight after which the portal shall be closed and any request to extend the deadline may not be entertained. The last date for depositing the fee shall be **03/12/2015**.

GENERAL INSTRUCTIONS

1. Read the Instructions properly before filling the online application.
2. The application is available online and challan for fee deposit shall be generated once the application form is filled successfully. Candidate should check regularly the website for any further information regarding dates of driving/written test etc.
3. The candidate should deposit the fee in any branch of Punjab National bank. The system will automatically validate the application form once the due fee is deposited against that application form.
4. Online submission of application form on the website of www.chdctu.gov.in will start on **09/11/2015** and close on **30/11/2015** midnight. The last date for depositing the fee shall be **03/12/2015**.
5. One candidate may submit multiple application forms duly filled in all respect. However the application form against which fee as prescribed is paid, shall be accepted only. Incomplete application in any manner will be rejected straightway without assigning any reason.
6. After the last date of submission of forms, all valid forms and names to be called for written test shall be displayed for a week i.e. up to **07/12/2015**. Candidates may submit their objection at email: ctuexam2015@gmail.com, if they have any or their name is not in the list despite depositing the requisite fee.
7. All the candidates who have a completed application forms with requisite fee shall be called for written test. However this does not mean that he is eligible for appointment. His eligibility shall be subject to the verification of the documents at the time of counseling.
8. The claim of reservation of SC will be accepted from all India basis, whereas in the case of OBC list, it shall be followed as per revised notification of Director Social Welfare issued vide dated **26.03.2015** and further Chandigarh Administration notification dated **03.08.2015** by adopting castes from Chandigarh U.T., state list. OBC castes lists is available at <http://chandigarh.gov.in/pdf/list-obc.pdf>. Those who possess Backward Class certificates only will have to produce the Other Backward Class Certificate at the time of counseling. Change of category shall not be permitted at any stage. However if the applicant feels that he has filled some detail wrongly, he can fill another form and fee should be deposited against the right application form challan.
9. The documents pertaining to HTV driving licence, Matriculation Pass & castes certificate etc. will be verified at the time of final selection. In case any document found false/fake/incomplete, his candidature shall stand cancelled and action will be taken against him as per law applicable.
10. In case of any dispute the decision of the Director Transport, Union Territory, Chandigarh will be the final and for any kind of legal complication, the jurisdiction will be at Chandigarh.
11. The candidate should come for counseling along with printout of application form and original fee receipt.

Place: Chandigarh
Dated

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**Director Transport,
Union Territory,
Chandigarh**

CHANDIGARH TRANSPORT UNDERTAKING

RECRUITMENT FOR THE POSTS OF BUS (HEAVY VEHICLE) DRIVER

Instructions for the candidates:

Guidelines/Instructions for filling in – “Online Applications form for the post of Bus Driver in Chandigarh Transport Undertaking.

Note: Candidate must have passed Matric and possessing HTV Driving Licence for 05 years with experience of driving of HTV for 05 years.

The processing fee is Rs. 800/- for general/OBC candidates and Rs. 400/- for SC/Ex-serviceman candidates may be deposited in any branch of Punjab National Bank (all over INDIA) against the Challan form generated from system while filling up the application form. Candidate can take out print of challan form (in triplicate) for depositing fee from system and deposit fee in any branch of Punjab National Bank and retain his/her original copy of Challan form (fee deposited) carefully for future references. The processing fee for ESM-LD will be according to their categories of UR/OBC & SC.

There are different categories i.e. General, OBC, SC & Ex-servicemen for which posts are reserved. The candidate will be considered only for the category for which he/she has filled up the form subject to fulfilling of prescribed eligibility conditions. No request for change of category shall be entertained after 02 days of last date of submission of form i.e. **02.12/2015**. Along with that a challan form (in triplicate) shall be generated, against which the fee can be deposited in only branch of Punjab National Bank. One copy of the same shall be kept bank and the copies of challan form shall be retained by the candidate and kept carefully at the same shall be required at time of counseling.

Detail of Vacancies are as under:

| | |
|---------|--|
| General | - 44 |
| SC | - 26 |
| OBC | - 29 |
| EXM | - 15 (EXM (Gen)-07, EXM (SC)-04, EXM (OBC)-04) |

Total = 114 posts

Those already in service must obtain “No Objection Certificate” from their department before applying for the post of Bus Driver in CTU, Chandigarh.

After online submission of application, candidate will **click** the “**Print option**” at the end of the online form and retain one copy of print out application form for future references. Along with this challan form (in triplicate shall be generated, against which the fee can be deposited in any branch of Punjab National Bank. One copy of the same shall be kept by the bank and two copies of challan form shall be retained by the candidate and kept carefully, the same shall be required at the time of counseling.

Vacancies advertised for the posts of Bus Driver are only for Indian nationals. Candidate will be first called for Written test (Objective type multiple choices). The candidate who qualify above written test will be called for driving skill test comprising three types of tests (i) Dug/Ramp Test: Reverse driving (one chance) (ii) 8 shape driving test: for only those who qualify dug test (one chance) & (iii) Road Test: for only those who qualify both the above tests (one chance)The candidate shall be called for counseling before skill test for verification of their documents. **THERE WILL BE NO INTERVIEW.**

The candidates from far off places must ensure that they reach at the venue of test at the scheduled date and time as no other date & time will be given to the candidate once the candidate is marked absent.

No TA/DA will be given to the candidates appearing for Written Test and attending the counseling session or driving skill test.

No application form will be available in anywhere on cash payment. No offline application will be entertained. Entire process of recruitment is being computerized. Candidates are advised to fill up only one application. In case of multiple application; The application form complete in all respects alongwith requisite fee shall be considered

Canvassing in any manner by applicant will be the ground for disqualification. The use of unfair means at any stage shall be sufficient ground for cancellation of candidature.

Cutoff date for age as on **01.01.2015** is 25 to 35 years (relaxation to SC, OBC, Ex-servicemen categories applicable as per rules). Recruitment notice governing the recruitment to the post of Bus Driver containing detail terms and conditions, criteria etc. is available on the official website of Chandigarh Administration **www.chandigarh.gov.in** candidate can download/print copy of the same for their information and future reference.

Online submission of application form on the website of Chandigarh Administration **www.chandigarh.gov.in** will start on **09/11/2015** and close on **30/11/2015** midnight.

The candidates are advised to check their E-mails regularly for further information regarding the examination and should keep their mobile numbers (as filled in the Application Form) in working condition.