

OFFICE OF THE DIVISIONAL MANAGER, CTU & DIRECTOR  
TRANSPORT, UNION TERRITORY, CHANDIGARH.  
(Plot No. 701, Industrial Area, Phase I, Chandigarh)

**QUOTATION NOTICE**

Ref. No. SPA/CTU/2016/9270

Dated : 18.08.2016

Chandigarh Transport Undertaking, Chandigarh intends to purchase the following Electric Items. The detail of parts along with quantity required is as under:-

Sr. No.	Nomenclature/ Name of the item	Size/ Part No.	Make of the Item	Quantity required
1	HRC Main Switch	400 Amp.	Havell/Phillips	02 Pieces
2	Main Switch (03 Kit Kat Type)	63 Amp. 415 V	Havell/Phillips	01 Piece

**Note: i) The quantity of the material can be increased/decreased as per demand/actual consumption of the department.**

**ii) The prospective bidders can inspect/check the sample of above said items from the Purchase Section, CTU, if required.**

For this purpose, the Quotations are invited from the Firms/Companies/Distributors/Suppliers/Shop Keepers etc. for the supply of above said items. The Firms/Companies/Distributors/Suppliers/Shop Keepers are required to quote their rates for per piece including all taxes/duties (Landed Rate) on the prescribed proforma enclosed with this notice.

The Prospective Bidders can be inspected/checked the sample of the items during office hours on any working day by contacting the Purchase Section office of the Director Transport, U.T., Chandigarh. The bidders are advised to check/inspect the sample of the item and only after inspection, they may quote their rates.

The quotations in sealed cover super scribed in bold letters **“QUOTATION FOR THE SUPPLY OF ELECTRIC ITEMS FOR CTU”** should be sent in the office of Divisional Manager, CTU & Director Transport, UT, 701, Industrial Area, Phase-I, Chandigarh by hand/Registered post so as to reach on or before **30.08.2016 upto 2.00 PM.** The said quotations will be opened in the presence of the representatives of the firms/companies/ suppliers whosoever wish to be present on the **same day at 3.30 P.M.**

Quotations received late from the stipulated date and time shall not be considered and shall be rejected out rightly.

The undersigned reserves every right to (a) cancel / withdraw / amend the advertisement or extend the due date at his sole discretion or (b) accept or reject any quotation without assigning any reason.

Sd/-

Assistant Controller (F&A),  
For Divisional Manager, CTU &  
Director Transport, U.T.,  
Chandigarh.

## **TERMS AND CONDITIONS FOR THE SUPPLY OF MATERIAL**

1. The rates quoted should be F.O.R. destination i.e. Main Store of CTU Depot No.1, Workshop, Industrial Area, Phase I, Chandigarh or the place designated by this office, specifically mentioned and it must include packing and forwarding charges.
2. Every quotation shall be valid for six months from the date of issue of rate acceptance letter.
3. The Prospective Bidders can be inspected / checked the sample of the Items during office hours on any working day by contacting the Purchase Section, office of the Director Transport, U.T., Chandigarh. The bidders are advised to check/inspect the sample of the item and only after inspection, they may quote their rates.
4. Standard material of same Make as mentioned in the column of "Make of the Item" will only be accepted as approved by the inspection committee constituted for the purpose.
5. Un-standard item will be returned at bidder's risk and cost of it may be kept in our depot workshop at bidder's risk and bidder will have to make replacement of these items within seven days, failing which, the recovery will be made from the payment of bills.
6. Incomplete/conditional quotations will not be entertained.
7. All the documents/GRs must be sent direct to this office. The payment will be made through bank draft/RTGS.
8. Payment will be made against physical delivery of material in the store and duly checked by the inspection committee.
9. Any conditional terms and conditions mentioned by the firm in their covering letter or in the tender documents will not be considered.

Sd/-

Assistant Controller (F&A),  
For Divisional Manager, CTU &  
Director Transport, U.T.,  
Chandigarh.

**UNDERTAKING BY THE BIDDER.**

1. I, Shri \_\_\_\_\_ S/o Shri \_\_\_\_\_  
working as \_\_\_\_\_ of the firm  
namely M/s. \_\_\_\_\_ are  
duly authorized to apply for this Tender.
  
2. I, the undersigned, have read and understood the above detailed terms  
and conditions (Clause 1 to 9) as well as Quotation Notice and  
undertake to abide by them.
  
3. I under that the I/my firm/company has not been blacklisted by the  
Department of Govt. of India or any State Govt. or any Union Territory  
or any Public undertaking.

Signature of the Tenderer

Name of the Tenderer \_\_\_\_\_

Address \_\_\_\_\_

Tel No. \_\_\_\_\_

Email I.D. \_\_\_\_\_

PAN/TAN No. \_\_\_\_\_

Email Id \_\_\_\_\_

## OFFER / PRICE BID

I, the undersigned \_\_\_\_\_ S/o Shri \_\_\_\_\_ on behalf of M/s.- \_\_\_\_\_ of which I am a partner /proprietor/Director/Manager/Partner \_\_\_\_\_ (please tick mark) hereby submit my offer as under: -

1. I am duly authorized to submit this Offer/Price Bid.
2. I have read all the Terms and Conditions etc., in detail and on the basis of my full study of the above mentioned terms and conditions and the Quotation Notice, I undertake to supply the material exactly in accordance with the above said terms and conditions.
3. I undertake that I/my firm/company has not been blacklisted by the Department of Govt. of India or any State Govt. or any Union Territory or any Public undertaking.

Sr. No.	Nomenclature / Name of the item	Size / Make of the item	Rate including all taxes/duties in figures (Rs.)	Rate including all taxes/duties in words (Rs.)
1	HRC Main Switch	400 Amp. Havell/Phillips		
2	Main Switch (03 Kit Kat Type)	63 Amp. 415 V Havell/Phillips		

Signature of the Bidder

Name of the Bidder \_\_\_\_\_  
(With Rubber Stamp)

Address \_\_\_\_\_

Tel No. \_\_\_\_\_

PAN/TAN NO. \_\_\_\_\_

Email Id \_\_\_\_\_

### **NOTE:-**

1. The bid should be unconditional. Conditional bids shall be out-rightly rejected.
2. There should not be any cutting or overwriting in the Offer/Price Bid form. Photo copy/typed form can also be used in case of damage or cuttings etc.,.
3. In case of difference in the bid amount expressed in figures and words, the amount expressed in words will be considered.