

**OFFICE OF THE DIVISIONAL MANAGER,CTU & DIRECTOR TRANSPORT, U.T.,  
CHANDIGARH.**

(Plot No.701, Industrial Area, Phase-I, Chandigarh).

**QUOTATION/TENDER NOTICE.**

Ref. No.CT/CTU/2021/2062

Dated: 15.03.2021

Chandigarh Transport Undertaking, Chandigarh intends to licensing out the Canteen CTU, Administrative Block, Chandigarh and invites the **QUOTATIONS/TENDER** from the individuals/Companies/firms etc for allotment of the contract of the said Canteen **on monthly rental basis plus all taxes as applicable from time to time for a period of 3 (Three) years on the terms and conditions** specified by the Chandigarh Transport Undertaking, Chandigarh and **as is and where is basis**. No extra facility will be provided at any later stage. The Canteen can also be inspected by the bidders during office hours on any working day by contacting General Manager, CTU-I, Works Manager, Depot-I & II /Care Taker, CTU, Chandigarh. The bidders are advised to inspect the premises as mentioned below as well as on the website and only after inspection and after going through the reserve price; they may quote their rates:

Sr No.	Location of Canteen	Reserve Price(taxes extra)	Items required on controlled rates at the premises/canteen.
1.	Canteen, CTU, Administrative Block, Industrial Area, Phase 1, Chandigarh	5445/-	As mentioned at Clause 16 of the terms and conditions.

Note: The quantity of items can be increased/decreased as per actual consumption /demand of the workers/ customers.

The quotation/Tender in sealed cover superscribed in bold letter “**QUOTATION/TENDER FOR THE ALLOTMENT OF CANTEEN Administrative Block, Chandigarh**” should be sent in the office of the Divisional Manager, CTU & Director Transport, UT, Plot No.701, Industrial Area, Phase-I, Chandigarh by hand/Registered Post so as to reach on or before **30.03.2021 up to 2.00 PM**. The said quotation/Tender will be opened in the presence of the representative of the firms/companies/ individual whosoever wish to be present on the **same day at 3.00 pm. The demand draft/FDR of Rs. 6000/- as EMD drawn on any Scheduled Bank at Chandigarh in favour of Director Transport, UT, Chandigarh, Plot No. 701, Industrial Area, Phase-I, Chandigarh , the terms and conditions duly signed by the bidder should placed in separate covers superscribed Envelops (A) EMD for the allotment of canteen, CTU Administrative Block, Envelope (B) signed terms and conditions for the allotment of canteen, CTU and Administrative Block, Envelope (C) Offer/Price Bid** in the prescribed proforma should be placed in the separate sealed cover supercribed “**OFFER/PRICE BID**” for which time and date will be intimated separately will only be opened in respect of those bidders/tenderer who technically qualify in the evaluation of technical bids.

Conditional/incomplete/telegraphic quotation/tender received through fax, quotation without earnest money and receiving after due date and time and submitted not on the prescribed form shall not be entertained and shall be rejected out rightly.

The offer/price bid form and detail terms and conditions of the contract can be obtained from the office of the undersigned on any working day between 9.00 am to 5.00 pm or from the website <http://Chandigarh.gov.in> or chdctu.gov.in.

The undersigned reserves every right to (a) cancel/withdraw/amend the advertisement or extend the due date at his sole discretion or (b) accept or reject any quotation/tender without assigning any reason.

--sd/-

For Assistant Controller (F&A)  
Divisional Manager, CTU &  
Director Transport,  
U.T., Chandigarh.

**TERMS AND CONDITIONS FOR THE ALLOTMENT OF CANTEEN AT CTU Administrative Block, CHANDIGARH:-**

1. The license shall be for a period of Three years with an annual increase of 5% (five percent) in the license fee from the date mentioned in the allotment letter by the Chandigarh Transport Undertaking, Chandigarh.
2. Bidder are to submitted under three ways tendering process i.e. EMD/technical bid and Offer/Price Bid separately. After scrutiny of the information received in Technical Bid, clarifications, if any, where ever necessary, will be obtained from the party. The Director Transport, UT, Chandigarh reserves the right also to inspect the existing canteen being run by the tenderer as part of the Technical Bid analysis. After necessary appraisal of the party's experience and technical expertise, technical short-listing will be done. Consequently, "Financial Bid will be opened in respect of only those tenderers who are found technically suitable/highest bidder based upon assessment made of credentials etc of the bidder.
3. The licensee shall regularly pay the monthly licence fee in cash advance on or before the 10<sup>th</sup> day of every month (if 10<sup>th</sup> happen to be holiday than next working day will be due date) to the Director Transport, UT., Chandigarh failing which a penalty at the rate of 1% of the outstanding licence fee per day will be imposed till the licence fee is paid. In case, the payment is to be made by Demand Draft, the same shall be deposited on or before 7<sup>th</sup> of every month. No payment will be accepted through cheque in any case.
4. In addition to the monthly licence fee, the licensee shall pay the electricity charges by installing the electricity meter on his own within one month from the date of possession of the site. Till installation of the electricity meter, the licensee shall pay the electricity charges @ Rs.6/- per unit of the actual consumption of sub meter or as fixed by the department. Licensee will also pay the water charges as fixed by the Director Transport, UT., Chandigarh and also liable to pay any enhancement in the tariff by Electricity Department/Municipal Corporation/CTU during the currency of contract.
5. The bidder shall furnish Earnest Money Deposit (EMD) amounting to Rs.6,000/- in physical form against Canteen at CTU Administrative Block, Chandigarh by way of Demand Draft/Banker Cheque/FDR/Banker guarantee drawn on any scheduled bank at Chandigarh in favour of Director Transport, UT, Chandigarh, Plot No. 701, Industrial Area, Phase I, Chandigarh . The EMD of the unsuccessful bidders shall be returned after the allotment of site. The EMD of the successful tenderer shall be returned after furnishing the security deposit and signing of agreement/licence deed. In case, the successful bidder backs out, the Earnest Money Deposit shall be forfeited and the bidder shall be black listed for any future contract. Keeping in view, if required CTU reserve a discretion right to consider the claim of H2 at the current prevailing rates of premises and to consider offering the allotment at the rate quoted by the highest bidder

Further, the individuals/Companies/firms will be liable to be blacklisted as per Chandigarh Administration, Finance Department Notification No. 1927-F&PO (3)-2009/1170 dated 27.02.2009 including following types of situation. The licensee/bidder have to pay stamp duty, if leviable as per rules:-

- i) Dishonest/Fraudulent/Sharp practices are indulged in by the party.
- ii) Advancing a claim on the basis of forged documents.
- iii) Sale or supply of spurious items and providing public safety.

- iv) Material concealments/suppression of facts or gross misrepresentation of facts.
- v) Any other case or situation involving National Security.
- vi) On breach of any terms and conditions of the contract/tender.

The bidder shall submit an undertaking that he/his firm has not been blacklisted by Chandigarh Administration or any other authority to participate in the tender.

6. The bidder shall submit the food licence certificate issued by the competent authority in respect of his existing business.
7. The licensee at the time of execution of agreement/license deed shall furnish a security deposited equal to four (4) monthly instalment of rent (last rent) during the contract period in the form of FDR from any scheduled bank at Chandigarh duly pledged in favour of the Director Transport, U.T., Chandigarh with its validity of 39 months. In the event of breach or non-observance of any of the terms and conditions of this licence deed, the Director Transport, U.T., Chandigarh may forfeit the security either in full or in part along with interest thereupon. The remaining security, if any, will be refunded to the licensee after he hands over the vacant possession of the premises in original state to the Director Transport, U.T., Chandigarh on the expiry of the licence/contract.
8. **The licensee shall take possession of the premises at his own cost. But the license fee shall be charged from the date of physical possession of the Canteen/premises of this license or within 15 days from the date of issue of the allotment letter whichever is earlier.**
9. The licensee shall not make any addition or alternation in the premises without the consent/approval of the Director Transport, U.T., Chandigarh.
10. The licensee shall not directly or indirectly sublet the licence or part with the possession of the Canteen/sites to any other person/firm in any manner.
11. The said Canteen site are and shall be deemed to be public premise as defined in the Public Premises (Eviction of Unauthorized Occupants) Act now in force and /or any other Act touching the subject that may hereinafter come into force and the rules framed there under.
12. The licensor shall not be liable to pay any compensation or damages to the licensee on account of breakdown of water supply, electricity, telephone and any other services beyond the control of licensor.
13. The licensee shall be responsible to protect the Govt. property in his/her possession during the license period from any damage or loss. The Canteen/space for food business will be kept in a proper state of cleanliness and adhering to rule and guidelines of the Food Licensing Authority to the satisfaction of the licensor or his office and servants duly authorized by the licensor in this behalf. The licensee shall get/procure at its own cost the food safety licence for running their business in the allotted shop within one month from the date of allotment. A copy of the valid Food Safety License shall be submitted to CTU. The Licensee shall pay for damage done by him/her or his/her servants or agents during the period of license to the property of the licensor.
14. The licensee shall install a electricity meter in the premises at his own from the electricity department with the approval in writing from the Director Transport, UT, Chandigarh.
15. The licensee shall not use the premises for the purpose other than for which licence has been given.
16. The list of rates of the articles to be sold by the licensee in the Canteen shall be displayed in the premises as duly approved by the Department. The rates of items to be sold in the Canteen will be fixed rates. The rates should not be

charged above MRP in case of manufactures packed items and should not be charged more and above from the market rate in any manner.

**The fixed rates of items are as under:**

<b>Sr. No.</b>	<b>Items</b>	<b>Rate fixed for items</b>
1	Tea (cup)	Rs. 8/-
2	Milk/Milk Tea(cup)	Rs. 10/-
3	Coffee	Rs. 15/-
4	Samosa	Rs. 10/-
5	Bread Pakoda	Rs. 10/-
6.	Mathi	Rs. 5/-
7	Besan Burfi	Rs. 5/-
8	Tomato/Veg. Soup	Rs. 20/-
9	Veg. Sandwich	Rs.25/-
10.	Veg. Noodles	Rs.30/-
11.	Veg. Thali	Rs.30/-
12.	Chana/Rajma Chawal	Rs.30/-
13.	Chana Bhatara	Rs.30/-
14.	Kadi Chawal	Rs.30/-
15.	Patties	Rs.10/-
16.	Packed items/Cold drinks/Juice/Lassi and other items	On MRP
17.	Any other items	Not more than the market rate.

17. The licensee shall pay all the Central, State and local taxes including the fees of the Municipal Corporation etc. and levied from time to time or levied in future. The licensee should deposit all the taxes such as VAT, Service Tax etc. collected from the customers immediately to the respective department and a proof of this will be given to CTU every month along with the licence fee. The cost of stamp duty/registration fee etc., prescribed by the competent authority shall be borne by the licensee for the registration of license/agreement deed and submit the copies of receipt in this regard to the Director Transport, UT Chandigarh.
18. The licensee shall obtain all the required permissions/licence from concerned authorities for running his business at the Canteen at his own level and shall obey all the rules/regulations applicable from time to time in this regard.
19. The licensee shall not be allowed extension of counter/additional space in any circumstances.
20. The licensee shall ensure good behavior of his/his employees with the public.
21. The particulars of successful vendors shall be furnished to the Inspector General of Police, UT, Chandigarh for their verification of antecedents.
22. The Director Transport, UT., Chandigarh can allot the Canteen, CTU Administrative Block, Chandigarh.

23. No obnoxious trade shall be carried on in the premises.
24. Children below 18 years of age will not be employed under any circumstances at the premises.
25. The licensee shall not allow any hawker to sell groundnut or any other eatable items or unhygienic commodities in the allotted premises.
26. No servants of any commercial establishments should be allowed to reside at the allotted site at night.
27. The licensee shall also provide the drinking water taps/electric fittings and in case taps/fitting go out of order, shall replace the same immediately at his own cost.
28. The licensee shall at all the times without any hindrance, permit the duly authorized officers, servants of the Govt. to enter into and upon the premises for the purpose of inspection and enforcing all the terms and conditions of this licence.
29. The licensor shall be at liberty to terminate the licence by giving 15 days clear notice in writing to that effect.
30. The licensor reserves the right to impose the penalty/fine on breach of any of the terms and conditions of the licence.
31. In case of breach of any of the terms and conditions of this deed by the licensee, the licensor may terminate the licence by giving 15 days clear notice and grant the licence to other party at the risk of licensee and recover the loss if any caused to the licensor.
32. On the termination of the licence in accordance with Clause as above, the licensor may in addition to resumption of the premises, forfeit the whole or part (along with the interest thereupon) of the security deposited by the licensee.
33. The licensee may terminate the licence deed by giving 60 days clear notice in writing. The loss thus caused to Department on re-allotment of the contract of the premises shall be borne by the licensee.
34. The licensee shall deliver the vacant possession of the premises to the Director Transport, UT., Chandigarh on the expiry or termination of the licence.
35. All disputes or differences arising out or in any way touching or concerning the deed whatsoever shall be referred to the sole Arbitration of the Secretary Transport, Chandigarh Administration, acting as such at the time of reference. There will be no objection to such an appointment that Arbitrator so appointed is a Govt. servant and that he had to deal with matters to which the agreement relates and that in the course of these duties as such the Govt. Servant has expressed views on all or any of the matters in dispute or difference. The award of such Arbitrator shall be final and binding on the parties to the agreement.
36. Subject to the aforesaid, the Arbitration Act, the Rules made there under, any modification for the time being in force shall be deemed in apply to the Arbitration proceedings.
37. The licensee will indemnify the Chandigarh Transport Undertaking and keep it harmless from all claims, demands, action, cause and charges to which the Chandigarh Transport Undertaking may become liable or which it may have to pay or be held liable thereof by any reason including the reason of injury to any person, reputation or property suffered or sustained by any employee of the

Chandigarh Transport Undertaking or arising out of any activity or negligence or commission of the licensee or its employees.

38. The Director Transport, UT., Chandigarh shall have a lien on all the belongings and properties of the licensee for the time being in or upon the premises.
39. In case the area of operation is increased or decreased, the licence fee can be accordingly increased or decreased by the Director Transport, U.T., Chandigarh.
40. The Licensee will be required to sign an agreement containing the detailed terms and conditions in addition to the above conditions within one month from the date of possession of the premises.
41. The Licensee shall submit the passport size photograph, ID proof along with specimen signatures.
42. The Director Transport, UT., Chandigarh reserves every right to accept or reject any bid without assigning any reason.
43. On the termination of licence under any of terms and conditions of the licence:-
  - i) The Licensee will deliver the vacant possession of the Canteen/ premises in its original state to the licensor, failing which the Canteen/premises shall be got vacated in accordance with the provisions contained in the Public Premises (Eviction of unauthorized Occupants) Act, 1971. The cost of damages/loss, if any, to the premises or fixtures shall be recovered from the licensee.
  - ii) The amount of security lying at the credit of the licensee after adjusting all the dues shall, however, be refunded to him.

44. **FORCE MAJEURE**

1. For purposes of this contract, Force Majeure means an event beyond the control of the parties to the contract and not involving either party's fault or negligence and not foreseeable.
2. If, at any time during the existence of the contract, either party is unable to perform in whole or in part any obligation under this contract because of an event rendering performance of obligations impossible which include acts of God, lockdown due to pandemic of disease/ virus, war, revolutions, hostility, civil commotions, strikes, floods, earthquake, epidemics, quarantine restrictions, freight embargoes or explosions, then the date of fulfilment of contract or period of contract shall be postponed during the period when such circumstances are operative.
3. The party which is unable to perform its obligations under the present contract shall, within seven (07) days of occurrence of the Force Majeure event, inform the other party with suitable documentary evidence. Non-availability of any component etc. or any price escalation or change in any duty, tax, levy, charge etc. shall not be an excuse for the Contractor/Bidder for not performing his obligations under this clause/contract.
4. Any waiver/extension of time in respect of the possession of premises or commissioning of business at premises/site or waive off or decrease the rent of any premises, the Director Transport reserves the right to decrease/ waive off the rent of premises and penalty in the case for delay in paying rent upon the satisfactory reasons covered under clauses of Force Majeure.

5. If such inability on account of force majeure to perform continues for a period of more than six months, each party shall have the right to be released from further performance of the contract, in which case, neither party shall have the right to claim damages from the other. All prior performance shall be subject to contract terms.
6. The Contractor/Bidder shall not be liable for forfeiture of his performance security, pre-estimated liquidated damages or termination if and to the extent that delay in performance or other failure to perform its obligations under the contract is the result of Force Majeure.

45. **SETTLEMENT OF DISPUTE AND ARBITRATION-**

45.1 Amicable Resolution

- (a) Save where expressly stated otherwise in this Contract, any dispute, difference or controversy of whatever nature howsoever arising under, out of or in relation to this Contract between the Parties and so notified in writing by either Party to the other (the "Dispute") in the first instance shall be attempted to be resolved amicably by the Parties and failing such the same shall be resolved in accordance with the procedure set forth in sub-clause (b) below.
- (b) Either Party may require the Dispute to be referred to Transport Secretary, Union Territory, Chandigarh for amicable settlement. Upon such reference, both the Parties and the Transport Secretary or his nominee (who can be an employee of Chandigarh UT dealing with the Contract or otherwise) shall meet at the earliest mutual convenient and in any event within 15 (fifteen) days of such meeting, either Party may refer the Dispute to arbitration in accordance with the provisions given below.

45.2 Arbitration-

- (a) Any Dispute which is not resolved amicably, as provided, shall be finally settled by binding arbitration under the Arbitration and Conciliation Act, 1996. The arbitration shall be by a committee of 3 (three) arbitrators chosen from a panel of arbitrators on the list of arbitrators available with or furnished by Union Territory, Chandigarh, 1 (One) arbitrator is to be chosen by each Party and the third, who shall be the Chairman will be the Transport Secretary, Chandigarh Administration, Chandigarh. If either Party fails to choose its arbitrator, the other Party shall take steps in accordance with Arbitration and Conciliation Act, 1996.
- (b) Place of Arbitration  

The place of arbitration shall be Chandigarh only.
- (c) Language  

The request for arbitration, the answer to the request, the terms of reference, any written submissions, any orders and rulings shall be in

English and, if oral hearings take place, English shall be the language to be used in the hearings.

(d) Procedure

The procedure to be followed in the arbitration by the Arbitral Tribunal shall be in accordance with the Arbitration & Conciliation Act, 1996 and as may be decided by the Arbitral Tribunal.

(e) Enforcement of Award

Any decision or award resulting from arbitration shall be final and binding upon the Parties. The parties hereto hereby waive, to the extent permitted by Law, any rights to appeal or to review of such award by any Court or Tribunal. The Parties here to agree that the arbitral award may be enforced against the Parties to the arbitration proceedings or their assets wherever they may be found and that a judgment upon the arbitral award may be entered in any Court having jurisdiction thereof.

(f) Fees and Expenses

The fees and expenses of the arbitrators and all other expenses of the arbitration shall be initially borne and paid by respective parties equally subject to determination by the arbitrators. The arbitrators may provide in the arbitral award for the reimbursement to the prevailing party of its costs and expenses in bringing or defending the arbitration claim, including legal fees and expenses incurred by the said party.

(g) Performance during Arbitration

Pending the submission of and/ or decision on a dispute difference or claim or until the arbitral award is published the parties shall continue to perform all of their obligations under this Contract without prejudice to a final adjustment in accordance with such award.

46. **JURISDICTION**

Any dispute or difference or claim etc, shall be subject to the exclusive jurisdiction of the courts situated at Chandigarh only. No other court shall have the jurisdiction to entertain or try any matter concerning this supply/tender.

--sd/-

For Assistant Controller (F&A)  
Divisional Manager, CTU &  
Director Transport,  
U.T., Chandigarh.



UNDERTAKING BY THE BIDDER ON STAMP PAPER OF Rs. 15/- DULY ATTESTED FROM THE EXECUTIVE MAGISTRATE 1ST CLASS/NOTARY PUBLIC.

1. I, Sh. \_\_\_\_\_ S/o Sh. \_\_\_\_\_ Working as \_\_\_\_\_ of the firm namely M/s. \_\_\_\_\_ are duly authorized to apply for this Tender.
2. I, the undersigned, have read and understood the above detailed terms and conditions as well as Tender Notice and undertake to abide by them.
3. I undertakes that the I/my firm/bank/company/firm has not been blacklisted prosecuted by the Central/UT/State Government/ undertaking/Board/ Corporation/Authority/ Court of Law.
4. I hereby undertake and declare that no criminal proceeding is pending against the undersigned/tenderer/firm/company anywhere in India and no dues/ outstanding of any of the Central/UT/State Government/Organization/Boards /Corporation against the tenderer/deponent/firm/company at the time of applying this tender.

Signature of the Tenderer

Name of the Tenderer \_\_\_\_\_

(In Capital Letter)

Address \_\_\_\_\_

Tel/Mob No. \_\_\_\_\_

Email Address. \_\_\_\_\_

PAN/TAN No. \_\_\_\_\_

**OFFER/PRICE BID**

I, the undersigned \_\_\_\_\_ S/o Shri \_\_\_\_\_ on behalf of M/s \_\_\_\_\_ of which I am a partner/ proprietor/Director/Manager \_\_\_\_\_ (please tick mark) hereby submit my offer as under:-

1. I am duly authorized to submit this Offer/Price Bid.
2. I have read all the Terms and Conditions etc. in detail and on the basis of my full study of the above mentioned terms and conditions and Quotation/Tender Notice, I undertake to run the business at canteen exactly in accordance with the above said terms and conditions and abide by them.
3. I undertake that I/my firm/company has not been blacklisted/prosecuted by the Department of Govt. of India or any State Govt. or any Union Territory or any Public undertaking/Court of law and nothing outstanding payment against me from any State /UT/Central Govt/ Court of law.
4. I undertake to pay to Chandigarh Transport Undertaking, a licence fee per month plus taxes as applicable and electricity charge/water charges as fixed by the department as below with annual increase of 10% in the licensee fee for a period of Two years:
  - a) **Offer for monthly licence fee for Canteen, CTU, Administrative Block, Indl. Area, Chandigarh Rs. \_\_\_\_\_/- (Rupees: \_\_\_\_\_ only)**

Signature of the BIDDER  
Name of the Bidder \_\_\_\_\_  
Address \_\_\_\_\_  
PAN No./TAN No. \_\_\_\_\_  
Mobile No. \_\_\_\_\_  
Email I.D. \_\_\_\_\_)

- Note: 1.The Offer/Price Bid should be kept in a separate sealed cover superscribed **OFFER/PRICE BID**.
2. There should not be any cutting or overwriting in the offer/price bid form, photocopy /typed form can also be used in case of damage or cutting etc.
  3. In case of difference in the bid amount expressed in figures and words, the amount expressed in words will be considered.