

OFFICE OF THE DIVISIONAL MANAGER, CTU & DIRECTOR TRANSPORT,
U T, CHANDIGARH.
(Plot No. 701, Industrial Area, Phase I, Chandigarh)

QUOTATION NOTICE

Ref. No. Nazir/CTU/2022/ 3829

Dated : 27/04/2022

Chandigarh Transport Undertaking, Chandigarh invites quotations in sealed cover from the firm/companies/authorized dealer/distributors for Printer Repair / Refilling of Printer CTU Chandigarh). The offer/price bid form and detail terms and condition of the quotation can be downloaded from the website of CTU Chandigarh or can also be obtained from the office of the undersigned as free of cost. The detail of Printer Model with quantity is as under:-

Sr.No	Nomenclature	Model No	Qty
1	HP	1108	01
2	HP	1566	23
3	HP	1606	01
4	HP	203	23
5	HPMFP 132	MFP32	07
6	HPMFP1005	HPMFP-1005	01
7	HP	HP570DW	01

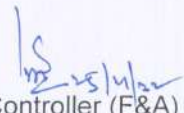
Note: The quantity of the material can be increased/decreased as per demand/actual consumption of the department.

For this purpose, the Quotations are invited from the Firms/Companies/Distributor/Dealers/Suppliers etc. (who is capable) for the Services / supply of above said Services. The Firms/Companies/Distributor/Dealers/Suppliers are required to quote their rates including all taxes/duties/GST (Landed Rate) on the prescribed proforma enclosed with this notice.

The quotations in sealed cover super scribed in bold letters "**QUOTATION FOR THE PROVIDE THE SERVICES i.e PRINTER REPAIR & REFILLING OF CARTRIDGE**" should be sent in the office of Divisional Manager, CTU & Director Transport, UT, 701, Industrial Area, Phase I, Chandigarh by hand/Registered post so as to reach on or before Chandigarh on or before **10.05.2022 upto 2.00 PM**. The said quotations will be opened in the presence of the representatives of the firms/companies/ distributors/dealers/suppliers whosoever wishes to be present on the **same day at 3.30 P.M.**

Quotations received late from the stipulated date and time shall not be considered and shall be rejected out rightly.

The undersigned reserves every right to (a) cancel / withdraw / amend the advertisement or extend the due date at his sole discretion or (b) accept or reject any quotation without assigning any reason.


Assistant Controller (F&A)
For Divisional Manager, CTU &
Director Transport, U.T.,
Chandigarh.

TERMS AND CONDITIONS FOR THE PROVIDE / ARRANGE THE SERVICES i.e PRINTER REPAIR & REFILLING OF CARTRIDGE

- 1 The rates quoted should be F.O.R. destination i.e. Administrative Block CTU Head Office Plot No-701, Industrial Area Phase-1 Chandigarh, Depot No-III CTU Chandigarh ,ISBT Sector -17 & 43 or the place designated by this office, specifically mentioned and it must include all Taxes, forwarding, to use the Items..
- 2 Every quotation shall be valid for One Year from the date of issue of rate acceptance letter. Also if any extra requirement of Material i.e Printer Repair / Refilling of Printer can be procured on the already quoted / accepted of the firm
- 3 The successful bidder shall provide / Services/ Refill the Cartridge (as per requirement) to office of Director Transport, UT, Chandigarh or place designated by the office Urgently basis.
- 4 Incomplete/conditional quotations will not be entertained.
- 5 . The payment will be made through bank draft/RTGS.
- 6 The successful bidder is required to attend any type of repair/defect during after getting complaint call from the department without any charges.
- 7 Any conditional terms and conditions mentioned by the firm in their covering letter or in the bid documents quotation will not be considered.

10-25/11/21
Assistant Controller (F&A)
For Divisional Manager, CTU &
Director Transport, U.T.,
Chandigarh.

OFFER / PRICE BID

I, the undersigned _____ S/o Shri _____ on behalf of M/s. _____ of which I am a partner /proprietor/Director/Manager/ Partner _____ (please tick mark) hereby submit my offer as under: -

1. I am duly authorized to submit this Offer/Price Bid.
2. I have read all the Terms and Conditions etc., in detail and on the basis of my full study of the above mentioned terms and conditions and the Quotation Notice, I undertake to supply the material exactly in accordance with the above said terms and conditions.
3. I undertake that I/my firm/company / firm has not been blacklisted by the Department of Govt. of India or any State Govt. or any Union Territory or any Public undertaking.

Sr. No.	Nomenclature/ Name of the Items	Model	Quantity	Rate quoted Repair / Reffling of printer including all taxes/ duties & landed rate in figures (in Rs.)	Rate quoted including all taxes/ duties & landed rate in words (Rs.)
1	HP	1108	01		
2	HP	1566	23		
3	HP	1606	01		
4	HP	203	23		
5	HPMFP 132	MFP32	07		
6	HPMFP1005	HPMFP-1005	01		
7	HP	HP570DW	01		

Signature of the Bidder _____

Name of the Bidder _____

(With Rubber Stamp)

Address _____

Mobile No. _____

Tel No. _____

PAN/TAN NO. _____

GST No. _____

E-Mail ID _____

NOTE:-

1. The bid should be unconditional. Conditional bids shall be out-rightly rejected.
2. There should not be any cutting or overwriting in the Offer/Price Bid form. Photo copy/typed form can also be used in case of damage or cuttings etc.
3. In case of difference in the bid amount expressed in figures and words, the amount expressed in words will