


**Office of the Divisional Manager, CTU & Director Transport, UT Chandigarh**  
**Plot No. 701, Industrial Area, Phase I, U.T., Chandigarh**

**ADVERTISEMENT**

Applications are invited from the retirees/ pensioners from the post of Junior Auditor for their engagement as Junior Auditor on contract basis in Chandigarh Transport Undertaking in accordance with the Policy. No.28/10/94-IH(7)-2018/20774 dated 09.10.2018 issued by the Chandigarh Administration:-

01	Name of the Organization	Chandigarh Transport Undertaking, Plot No. 701, Industrial Area, Phase I, Chandigarh
02	Name of the Post	Junior Auditor
03	Number of Posts	05
04	Place of Engagement	Chandigarh Transport Undertaking, Plot No. 701, Industrial Area, Phase I, Chandigarh
05	Pay	Last basic pay drawn before retirement minus pension before commutation plus DA as applicable from time to time.
06	Period of Contract	The engagement shall be initially for a period of six months or till the post is filled up on regular basis either by direct recruitment or by promotion as the case may be, whichever is earlier, further extendable on six monthly basis, but in no case it shall be beyond 65 years.
07	Eligibility	Retiree/pensioner from Govt. of India/State Govt./Union Territory Administrations/Boards/ Corporation. He /She should have retired from the post of Auditor/Junior Auditor/or Section Officer(SAS) cadre.
08	Age	Less than 65 years.

The applications addressed to Divisional Manager CTU & Director Transport, UT, Chandigarh along with supporting documents i.e. age, one passport size photograph, retirement order, copy of PPO and self declaration to the effect that "no criminal/ vigilance enquiry is pending or likely to be contemplated against me" must reach in the office of Divisional Manager CTU & Director Transport, UT, Chandigarh on or before 13-06-2022 till 3:00 P.M. The advertisement, terms and conditions of appointment, selection criteria, Application format and Agreement can be downloaded from the website of the department i.e. <http://chdctu.gov.in>.

  
Director Transport,  
Union Territory,  
Chandigarh

## SELECTION CRITERIA

The selection of the retirees/pensioners for engagement as Junior Auditor on contract basis in the Chandigarh Transport Undertaking, Chandigarh Administration shall be made by the Selection Committee through Interview who will recommend a panel of suitable candidates from amongst the applicants.

- **Note :- Apart from select list, a panel of 25% retirees / pensioners Junior auditor in the of waiting list (in order of merit) will be prepared which will remain valid for a period of six months.**

## TERMS AND CONDITIONS OF APPOINTMENT

1. The engagement of the retiree / pensioner shall initially be for a period of six months or till the post is filled up on regular basis either by direct recruitment or by promotion as the case may be, whichever is earlier, further extendable on six monthly basis, but in no case it shall be beyond 65 years. The extension beyond one year on every occasion shall be with the prior approval of Finance Department, Chandigarh Administration;
  2. The retiree/ pensioner shall be engaged against the post from which he/ she retired or on equivalent post and not against a post higher than the one he held before retirement.
  3. The pay shall be determined as under :-
    - a. The remuneration of retiree / pensioner of his / her engagement will be fixed at the stage i.e. last basic pay draw by him before retirement minus pension before commutation plus DA as applicable from time to time. No other allowance, whatsoever, shall be payable to him / her. However, he / she will continue to draw separately any pension sanctioned to him/her and shall retain any other form of retirement benefits;
  4. The retiree / pensioner engaged on contract basis shall be entitled for 06 days casual leave during contract of six months and no leave of any other kind will be admissible. In case of availing leave beyond this limit, his / her salary shall be deducted on pro rata basis;
  5. The retiree / pensioner engaged on contract basis shall observe office hours as per the norms of the department / organization in which he/she shall be engaged. Further, he/she shall devote his whole time to his duties during the period of contract and shall not accept any other appointment / engagement, paid or otherwise and shall not engage himself/herself in private practice of any kind during the period of contract;
  6. Engaging of retiree / pensioner shall purely be contractual arrangement and he/she shall have no right against the post whatsoever and shall not be entitled to any other benefit except salary as mentioned above;
  7. The services of retiree / pensioner shall be discontinued by giving one month's notice from either side at any time. However, the contract of engagement will be discontinued, the moment direct recruitee / promotee, as the case may be, joins the post without giving any notice in this regard;
  8. No Vigilance / court case / disciplinary action should be pending against retiree / pensioner shall be sought before the engagement on contract basis;
  9. The pensioners / retirees to be engaged shall have to execute an agreement with the HOD of the concerned department, in the form of agreement;
  10. After engagement of retiree / pensioner as Junior auditor on contract basis, the moment direct recruitee / promotee, as the case may be, joins the post of Junior Auditor, the retiree/ pensioner having maximum age in the panel, so engaged by the Divisional Manager CTU & Director Transport, Chandigarh Administration shall be relieved firstly.
  11. The services of retiree / pensioner shall be discontinued by giving one month's notice from Either side at any time. However, the contract of engagement will be discontinued, the moment direct recruitee / promotee, as the case may be, joins the post without giving any notice in this regard;
  12. No Vigilance / court case / disciplinary action should be pending against retiree / pensioner shall be sought before the engagement on contract basis;
  13. The pensioners / retirees to be engaged shall have to execute an agreement with the HOD of the concerned department, in the form of agreement;
- **The above mentioned terms and conditions of engagement have already been framed by the DOP in its policy vide Notification dated 9.10.2018.**

**APPLICATION FORMAT**

Application for the post of Junior Auditor on contract basis in the Chandigarh Transport Undertaking, Chandigarh Administration

Self Attested  
Recent  
Passport  
Size  
Photograph

- 1. Name of the Applicant : \_\_\_\_\_
- 2. Father's Name : \_\_\_\_\_
- 3. Date of Birth : \_\_\_\_\_
- 4. Address for Correspondence : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Pin Code- \_\_\_\_\_
- 5. Mobile No. : \_\_\_\_\_
- 6. Email id : \_\_\_\_\_
- 7. Educational Qualification : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Service Details as Functionary:

Sr. No.	Name of Department where service rendered	Post Held	Period of Service		Total period of service
			From	To	
01					
02					
03					
04					

**Declaration:-**

I \_\_\_\_\_ S/o \_\_\_\_\_, do hereby certify that the above information is true and correct to the best of my knowledge and belief. Further, there is no criminal / vigilance enquiry / proceedings is pending or likely to be contemplated against me as on date.

Place:-  
Date:-

(Signature of Applicant)