

OFFICE OF THE DIVISIONAL MANAGER, CTU & DIRECTOR TRANSPORT, U T.,
CHANDIGARH.
(Plot No. 701, Industrial Area, Phase I, Chandigarh)
QUOTATION NOTICE

Ref. No. Nazir/CTU/2022/ 183
Dated : 09/01/23

Chandigarh Transport Undertaking, Chandigarh invites quotations in sealed cover from the firm/companies/authorized dealer for arrange the services of Dust Cleaning of Computer and printer (as per list given below) The offer/price bid form and detail terms and condition of the quotation can be downloaded from the website ctu-chd@nic.in of CTU Chandigarh or can also be obtained from the office of the undersigned as free of cost. The detail of items with quantity required is as under:-

Sr. No	Nomenclature/ Name of the Item	Quantity Approx
1	Photostate Machine	02 Nos
2	Computer	200 Nos
3	Printer	200 Nos
4	Scanner	30 Nos

For this purpose, the Quotations are invited from the Firms/Companies/Distributor/Dealers/Supplier (who is capable) for arrange the above said services to this Undertaking. The Firms/Companies/Distributor/Dealers are required to quote their rates including all taxes/duties/GST (Landed Rate) on the prescribed Performa enclosed with this notice.


The quotations in sealed cover super scribed in bold letters "**QUOTATION FOR ARRANGE THE SERVICE, DUST CLEANING OF COMPUTER AND PRINTER AND OTHER INSTRUMENTS**" should be sent in the office of Divisional Manager, CTU & Director Transport, UT, 701, Industrial Area, Phase I, Chandigarh by hand/Registered post so as to reach on or before 25-01-23 upto 2.00 PM. The said quotations will be opened in the presence of the representatives of the firms/companies/distributors/dealers who so ever wishes to be present on the **same day at 3.30 P.M.** Quotations received late from the stipulated date and time shall not be considered and shall be rejected out rightly.

The Worthy Director Transport, U.T., Chandigarh reserves every right to (a) cancel / withdraw / amend the advertisement or extend the due date at his sole discretion or (b) accept or reject any quotation without assigning any reason.


Assistant Controller (F&A)
For Divisional Manager, CTU &
Director Transport, U.T.,
Chandigarh. 

TERMS AND CONDITIONS FOR ARRANGE THE SERVICE, DUST CLEANING OF COMPUTER, PRINTER AND OTHER INSTRUMENTS.

1. The rates quoted should be specifically mentioned and it must include all Taxes,
2. The successful bidder shall commence service within seven days from the date of the service order / work order issued by this office.
3. Un – standred service will be rejected at bidder's risk and cost.
4. Incomplete / conditional quotations will not be entertained.
5. Before quoting rates, the bidder can inspect the item proposed for cleaning in the office or any working day between 9.30 to 5.30 pm.

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For Assistant Controller (F&A)
Divisional Manager, CTU &
Director Transport, U.T.,
Chandigarh. 

OFFER / PRICE BID;

I, the undersigned _____ S/o Shri _____ on behalf of
M/s. _____ of which I am a partner
/proprietor/Director/Manager/ Partner _____ (please tick mark) hereby submit my
offer as under: -

Sr. No.	Nomenclature/ Name of the Item	Rate quoted per pc/ unit including all taxes/ duties & landed rate in figures (in Rs.)	Rate quoted per pc/ unit including all taxes/ duties & landed rate in words (Rs.)
1	Photostate Machine		
2	Computer		
3	Printer		
4	Scanner		

Signature of the Bidder _____
Name of the Bidder _____
(With Rubber Stamp)
Address _____
Mobile No. _____
Tel No. _____
PAN/TAN NO. _____
GST No. _____
E-Mail ID _____

NOTE:-

1. There should not be any cutting or overwriting in the Offer/Price Bid form. Photo copy/typed form can also be used in case of damage or cuttings etc.
2. In case of difference in the bid amount expressed in figures and words, the amount expressed on lesser side will be considered.